

City of Guyton, Georgia
SPECIAL CALLED CITY COUNCIL MEETING
April 24, 2023 at 7 P.M.



Guyton Gymnasium
505 Magnolia Street
Guyton, GA 31312

AGENDA

- 1. Call to Order**
- 2. Consideration to approve Resolution 2023-06 approving Blair Loop Drainage Improvements**
- 3. Consideration to approve Change Order for 2022 Guyton Street Improvements**
- 4. Public Comments (will be limited to Agenda Items only)**
- 5. Consideration to move from the Regular Meeting into an Executive Session referencing Litigation**
- 6. Consideration to take any action needed arising from Executive Session**
- 7. Consideration to adjourn**

Rules of Decorum for All Meetings

The purpose of the Rules of Decorum is to foster an atmosphere of civil and courteous discourse, even and especially when discussing contentious topics, at all meetings held by the City of Guyton.

(a) General rules applicable to all (Mayor and Council, Staff, Members of the Public)

1. Each speaker will direct his or her comments to the Mayor and or presiding officer and not to any other individual present.
2. Each speaker will refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.
3. Each speaker will speak only about agenda items. Members of the public will be limited to 3:00 minutes speaking time.
4. Members of the audience will respect the rights of others and will not create noise or other disturbances that will disrupt or disturb persons who are addressing the Mayor and Council or Committee or Board or Commission, or members of those bodies who are speaking, or otherwise impede the orderly conduct of the meeting.

(b) Additional Rules for Members of Mayor and Council, Committees, Boards or Commissions

1. Members of Mayor and Council, Committees, Boards or Commissions will conduct themselves in a professional and respectful manner at all meetings.
2. Members of Mayor and Council, Committees, Boards or Commissions will not speak until recognized by the Mayor or presiding officer.
3. Remarks by members of Mayor and Council, Committees, Boards or Commissions will be directed to the Mayor or presiding officer and not to individuals, other Council, Committee, Board or Commission members, staff or Members of the public in attendance. Questions for staff or individuals or other Council, Committee, Board or Commission members will be directed to the Mayor or presiding officer, who will then direct the appropriate person to answer.
4. Members of Mayor and Council, Committees, Boards or Commissions are always free to criticize or question policies, positions, data or information presented. However, members of Mayor and Council, Committees, Boards or Commissions will not attack or impugn the person presenting.

(c) Enforcement

The Mayor or presiding officer has the authority to enforce each of the Rules of Decorum regarding members of the public. If any Rule is violated, the Mayor or presiding officer will give the speaker a warning, citing the Rule being violated, and telling the speaker that a second violation will result in a forfeiture of the right to speak further. The Mayor or presiding officer also may have the offending speaker removed from the meeting if the misconduct persists. The Mayor or presiding officer shall not have any power under this provision regarding a Council, Committee, Board or Commission member.



April 14th, 2023

Mrs. Meketa Brown, City Manager
City of Guyton
310 Central Boulevard
Guyton, GA 31329

RE: Letter of Recommendation – Blair Loop Drainage Improvements (PE22240)

Dear Mrs. Brown,

As you are aware, bids were received and opened for the above referenced project on April 13th, 2023 at 3:30 PM. We have checked and tabulated the bids received. We have determined that Tim Lanier Construction, LLC is the low bidder for this project when evaluated on the basis of the base bid amount.

Since the low bidder appears to have adequate experience and technical ability to complete this project, Parker Engineering recommends the project be awarded to Tim Lanier Construction, LLC in an amount equal to the base bid amount of \$80,580.00.

We are enclosing one copy of the “Bid Tabulation” for your file. We are also enclosing a copy of the Notice of Award for this project and a sample resolution for your use. Please execute the Notice of Award and return it and the resolution to our office as soon as possible. We will prepare three (3) sets of contract documents and forward them to you when the Contractor has executed the Agreement and delivered all the necessary bonds, insurance, etc.

If you have any questions or need any additional information, please call us.

Sincerely,

A handwritten signature in blue ink that reads "Wesley Parker".

G. Wesley Parker, P.E.

encl: Bid Tabulation, Notice of Award, Resolution

CC: Russ Deen, City of Guyton
Lindsey Bashlor, Parker Engineering, LLC

BID TABULATION FOR ALL BIDS
 RECEIVED AT 310 Central Boulevard, Guyton, GA 31312
 ON April 13th, 2023 AT 3:30 PM

PARKER ENGINEERING, LLC
 36 COURTLAND STREET, SUITE B
 STATESBORO, GA 30458

PROJECT:				BIDDERS:							
City of Guyton Blair Loop Drainage Improvements PROJECT NO.: PE22240				Tim Lanier Construction, LLC PO Box 2379 Statesboro, GA 30459		Shamgar, Inc. 704 Old River Road Bloomingdale, GA 31302		Pro-Grade South, LLC PO Box 1006 Springfield, GA 31329		B&D Clearing, Inc. 15 Saxon Copious Bluff Road Black Creek, GA 31308	
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
ITEM 1 - Drainage Improvements											
a.	402	LF	12" ADS-HP	\$ 40.00	\$ 16,080.00	\$ 101.57	\$ 40,831.14	\$ 51.00	\$ 20,502.00	\$ 51.14	\$ 20,558.28
b.	2	EA	Connect to Existing Storm Box	\$ 1,500.00	\$ 3,000.00	\$ 1,200.00	\$ 2,400.00	\$ 3,075.00	\$ 6,150.00	\$ 1,500.00	\$ 3,000.00
c.	7	EA	Grate Inlet	\$ 3,500.00	\$ 24,500.00	\$ 3,360.00	\$ 23,520.00	\$ 2,750.00	\$ 19,250.00	\$ 2,533.55	\$ 17,734.85
d.	13	SY	Remove and Replace Asphalt	\$ 250.00	\$ 3,250.00	\$ 461.53	\$ 5,999.89	\$ 750.00	\$ 9,750.00	\$ 423.08	\$ 5,500.04
e.	13	SY	Remove and Replace 6" Concrete	\$ 250.00	\$ 3,250.00	\$ 592.80	\$ 7,706.40	\$ 715.00	\$ 9,295.00	\$ 577.00	\$ 7,501.00
f.	3	EA	Lower Existing Water Lateral	\$ 1,000.00	\$ 3,000.00	\$ 700.00	\$ 2,100.00	\$ 1,500.00	\$ 4,500.00	\$ 1,000.00	\$ 3,000.00
g.	1	LS	Sodding	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,150.00	\$ 5,150.00	\$ 12,250.00	\$ 12,250.00
h.	1	LS	Traffic Control	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 14,000.00	\$ 14,000.00
i.	2	EA	Conflict Grate Inlet (if needed)	\$ 1,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00	\$ 3,625.00	\$ 7,250.00	\$ 3,000.00	\$ 6,000.00
j.	1	LS	Grading Complete	\$ 18,000.00	\$ 18,000.00	\$ 6,000.00	\$ 6,000.00	\$ 13,500.00	\$ 13,500.00	\$ 13,125.00	\$ 13,125.00
TOTAL BASE BID OF THE ITEMS ABOVE				\$	80,580.00	\$	96,057.43	\$	97,847.00	\$	102,669.17
BID TOTAL SUPPLIED BY CONTRACTOR				\$	80,580.00	\$	96,054.00	\$	97,847.00	\$	102,669.47

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on April 13th, 2023 at 3:30 PM.



Lindsey Bashlor, Parker Engineering, LLC

**SECTION 00621
NOTICE OF AWARD**

PROJECT DESCRIPTION:

BLAIR LOOP DRAINAGE IMPROVEMENTS

The OWNER has considered the BID submitted by you on April 13th, 2023, for the above-described WORK in response to its Advertisement for Bids and Instruction to Bidders.

You are hereby notified that your BID has been accepted for items in the amount of

Eighty thousand five hundred eighty dollars and zero cents. (\$80,580.00)

You are required by the Instructions to Bidders to execute the Agreement, and Certificates of Insurance within fifteen (15) calendar days from the date of the Notice to you.

If you fail to execute said Agreement within fifteen (15) days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the OWNER.

Dated this ____ day of _____, 20__.

CITY OF GUYTON

Signature

By: Meketa Brown
Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this ____ day of _____, 20__.

Signature

By: _____

Title: _____

RESOLUTION 2023-06

WHEREAS bids were received by the City of Guyton on April 13th, 2023 for the **Blair Loop Drainage Improvements** project, and

WHEREAS the low responsible, responsive bidder is **Tim Lanier Construction, LLC of Statesboro, Georgia** with a bid in the amount of **\$80,580.00**; and

WHEREAS the low bidder, **Tim Lanier Construction, LLC of Statesboro, Georgia** appears to have the necessary financial and technical ability to complete the project, and

BE IT THEREFORE resolved the City of Guyton hereby makes contract award of the construction contract to **Tim Lanier Construction, LLC** in the amount of **\$80,580.00**. This Award is subject to the City's approval of the contract documents.

THIS RESOLUTION was passed by a vote of _____ to _____ at a City Council Meeting held on _____.

CITY OF GUYTON

Russ Deen, Mayor

Attest: _____

CONTRACT FOR: 2022 Guyton Street Improvements		PROJECT NO.:	PE20142
OWNER: City of Guyton		ORDER NO.:	1
TO: McLendon Enterprises		DATE:	April 10th, 2023
2365 Aimwell Road		STATE:	Georgia
Vidalia, GA 30474		COUNTY:	Effingham

You are hereby requested to comply with the following changes from the contract plans and specifications:

ITEM NO.	DESCRIPTION	QTY	UNIT	PRICE	DECREASE in Contract Price	INCREASE in Contract Price
2a.	Delete Bituminous Tack Coat	93	GL	\$ 3.12	\$290.16	
2b.	Add 165 lb/SY 9.5 MM Mix Asphalt	8.51	TN	\$ 130.17		\$1,107.75
3b.	Delete Bituminous Tack Coat	15	GL	\$ 3.12	\$46.80	
3c.	Delete 9.5 MM Mix Asphalt	5.24	TN	\$ 130.17	\$682.09	
4b.	Delete Bituminous Tack Coat	1	GL	\$ 3.12	\$3.12	
4c.	Delete 9.5 MM Mix Asphalt	0.55	TN	\$ 130.17	\$71.59	
5b.	Delete Bituminous Tack Coat	122	GL	\$ 3.12	\$380.64	
5c.	Delete 9.5 MM Mix Asphalt	14.72	TN	\$ 130.17	\$1,916.10	
7b.	Delete Bituminous Tack Coat	6	GL	\$ 3.12	\$18.72	
7c.	Delete 9.5 MM Mix Asphalt	12.21	TN	\$ 130.17	\$1,589.38	
8a.	Delete Asphalt Milling	809	SY	\$ 4.81	\$3,891.29	
8b.	Delete Bituminous Tack Coat	60	GL	\$ 3.12	\$187.20	
8c.	Delete 9.5 MM Mix Asphalt	53	TN	\$ 167.83	\$8,894.99	
A1b.	Delete Bituminous Tack Coat	137	SY	\$ 3.12	\$427.44	
A1c.	Delete 9.5 MM Mix Asphalt	17.36	TN	\$ 105.63	\$1,833.74	
9a.	Add Bituminous Tack Coat	19	GL	\$ 3.12		\$59.28
9b.	Add 165 lb/SY 9.5 MM Mix Asphalt	173	TN	\$ 131.53		\$22,754.69
9c.	Add Solid Traffic Stripe, 5" Yellow	0.17	LM	\$ 2,350.00		\$399.50
9d.	Add Solid Traffic Stripe, 5" White	0.34	LM	\$ 2,350.00		\$799.00
9e.	Add Thermoplastic Solid Traffic Stripe, 24"	15	LF	\$ 9.00		\$135.00
9f.	Add Traffic Control	1	LS	\$ 845.21		\$845.21
9g.	Add Clip Shoulders and Dress-up Shoulders	1	LS	\$ 821.29		\$821.29
9h.	Add 4" Deep Patching	18.5	SY	\$ 177.38		\$3,281.53
	NET CHANGE IN CONTRACT PRICE =				\$20,233.26	\$30,203.25
	TOTAL INCREASE IN CONTRACT PRICE =					\$9,969.99

Justification: Adjusting quantities to reflect work complete and the addition of Cemetery Street.

The amount of the contract prior to this change order:

Three hundred seventy eight thousand eight hundred twenty five dollars and thirty nine cents.

(\$378,825.39)

The amount of the contract will increase by the sum of:

Nine thousand nine hundred sixty nine dollars and ninety nine cents.

(\$9,969.99)

The contract total including this and previous change orders will be:

Three hundred eighty eight thousand seven hundred ninety five dollars and thirty eight cents.

(\$388,795.38)

This document will become a supplement to the contract and all provisions will apply hereto.

City of Guyton

(Date)

Lindsey Bashlor

Parker Engineering, LLC

04/11/2023

(Date)

Kenneth Allen

McLendon Enterprises, Inc.

04/19/2023

(Date)