

City of Guyton, Georgia
City Council Special Called Meeting
July 18, 2024 at 6:00 P.M.



Guyton City Hall
310 Central Boulevard
Guyton, GA 31312

AGENDA

- 1. Call to Order**
- 2. Consideration to Approve the Agenda**
- 3. New Business**
 - A. Consideration to approve Resolution 2024-15 amending the City of Guyton's fee schedules
 - B. Consideration to nominate and confirm appointment to the Board of Ethics
- 4. Dates to Remember**
 - ☉ Saturday, July 20, 2024, Community Picnic from 12:00 P.M. until 5:00 P.M. — Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
 - ☉ Tuesday, July 23, 2024, Planning and Zoning Public Hearing and Meeting at 7:00 P.M. — Guyton City Hall, 310 Central Boulevard, Guyton, GA 31312
 - ☉ Thursday, July 25, 2024, Bingo from 11:00 A.M. until 12:00 P.M. — Leisure Services Room, 505 Magnolia Street, Guyton, GA 31312
 - ☉ Saturday, July 27, 2024, Summer Sale Along the Trail from 8:00 A.M. until 2:00 P.M. — Guyton Walking Trail, 310 Central Boulevard, Guyton, GA 31312
 - ☉ Tuesday, August 13, 2024, Guyton City Council Meeting at 7:00 P.M. — Guyton City Hall, 310 Central Boulevard, Guyton, GA 31312
- 5. Consideration to move from the Regular Meeting into an Executive Session referencing personnel**
- 6. Consideration to take any action needed arising from Executive Session**
- 7. Consideration to Adjourn**

Rules of Decorum for All Meetings

The purpose of the Rules of Decorum is to foster an atmosphere of civil and courteous discourse, even and especially when discussing contentious topics, at all meetings held by the City of Guyton.

(A) General rules applicable to all (Mayor and City Council, Staff, Members of the Public)

- 1) Each speaker should refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.
- 2) During designated times for members of the public to speak, members of the public will be permitted 10 minutes to discuss topics. After 10 minutes of discussion on a topic, members of the public will be limited to 3:00 minutes speaking time. The Mayor or presiding officer shall have the authority to grant additional speaking time. Notwithstanding the foregoing, during public hearings involving zoning decisions, members of the public will have no less than 10 minutes to speak in favor, and no less than 10 minutes to speak in opposition.
- 3) Members of the audience will respect the rights of others and will not create noise or other disturbances that will disrupt or disturb persons who are addressing the Mayor and Council or Committee or Board or Commission, or members of those bodies who are speaking, or otherwise impede the orderly conduct of the meeting.

(B) Additional Rules for Mayor and City Council, Committees, Boards or Commissions

1. The Mayor and City Council, Committees, Boards, Authorities, or Commissions will conduct themselves in a professional and respectful manner at all meetings.
2. Questions for staff or individuals or other Council, Committee, Board or Commission members will be directed to the appropriate person to answer. Members of the Mayor and City Council, Committees, Boards, Authorities, or Commissions will attempt to answer or address questions presented one at a time without attempting to talk over another member.
3. Members of the Mayor and City Council, Committees, Boards, Authorities, or Commissions are always free to criticize or question policies, positions, data, or information presented. However, members of the Mayor and City Council, Committees, Boards, Authorities, or Commissions will not attack or impugn the person presenting.

(C) Enforcement

The Mayor or presiding officer has the authority to enforce each of the Rules of Decorum regarding members of the public. If any Rule is violated, the Mayor or presiding officer will give the speaker a warning, citing the Rule being violated, and telling the speaker that a second violation will result in a forfeiture of the right to speak further. The Mayor or presiding officer also may have the offending speaker removed from the meeting if the misconduct persists. The Mayor or presiding officer shall not have any power under this provision regarding a Council, Committee, Board or Commission member.

**CITY OF GUYTON
STATE OF GEORGIA**

RESOLUTION NUMBER 2024-15

A RESOLUTION OF THE CITY OF GUYTON AMENDING THE CITY'S FEE SCHEDULES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND RESOLUTIONS AND PARTS THEREOF IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the duly elected governing authority of the City of Guyton, Georgia is authorized by O.C.G.A. §36-35-3 to adopt ordinances and resolutions relating to its property, affairs, and local government; and

WHEREAS, Section 1.12(20) of the Charter of the City of Guyton provides that City shall fix the “taxes, charges, rates, fares, fees, assessments, regulations, and penalties” associated with public utilities such as waterworks; and

WHEREAS, Section 6.17 of the Charter of the City of Guyton provides that the City “shall be empowered to levy any other tax or fee allowed now or hereafter by law”; and

WHEREAS, the City of Guyton has previously adopted Fee Schedules relating to (1) Water, Sewer, and Sanitation; (2) Building Permits; and (3) Sign Permits; and

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A SPECIAL CALLED MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:

Section 1. Amendment of Fee Schedules. The City Council of the City of Guyton hereby amends its Fee Schedules as set forth in Exhibit A hereto, which is incorporated by reference as if set forth verbatim herein.

Section 2. Severability. If any section, clause, sentence or phrase of this resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 3. Repealer. All ordinances and resolutions and parts thereof in conflict with this resolution are hereby repealed.

Section 4. Effective Date. This resolution shall become effective immediately upon its adoption by the City Council.

SO RESOLVED, this __ day of July, 2024.

CITY OF GUYTON

Andy Harville, Mayor

Attest:

Fabian Mann, City Clerk

EXHIBIT A

City of Guyton Fee Schedules

CITY OF GUYTON

PO Box 99, Guyton, Georgia 31312
Telephone – 912.772.3353 . Fax – 912.772.3152
www.cityofguyton.com
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Building Permit Fees

Residential Building Permit (New Construction)

1,600 Square Feet or Less	\$375.00
1,601-2,500 Square Feet	\$450.00
2,501-4,000 Square Feet	\$550.00
4,001 Square Feet or Greater	\$675.00, plus \$50.00 for each additional 500 Square feet

Residential Building Permit (Additions, Renovations, and Accessory Structures)

250 Square Feet or Less	\$60.00
251-750 Square Feet	\$85.00
751-1,000 Square Feet	\$110.00
1,001-1,500 Square Feet	\$220.00
1,501-1,800 Square Feet	\$300.00
1,801-2,500 Square Feet	\$350.00
2,501 Square Feet or Greater	\$450.00, plus \$50.00 for each additional 500 square feet

Electrical Permit

Less than 1,000 Square Feet	\$85.00
1,000-1,600 Square Feet	\$135.00
1,601-2,500 Square Feet	\$185.00
2,501-4,000 Square Feet	\$250.00
4,001 Square Feet or Greater	\$300.00, plus \$50.00 for each additional 500 square feet

Plumbing Permit

Less than 1,000 Square Feet	\$100.00
1,000-1,600 Square Feet	\$125.00
1,601-2,500 Square Feet	\$150.00
2,501-4,000 Square Feet	\$180.00
4,001 Square Feet or Greater	\$200, plus \$25.00 for each additional 500 square feet

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Mechanical Permit

Per HVAC System	\$110.00
Additions and Renovations	\$60.00

Low Voltage Permit

Per Building Unit	\$125.00, plus \$15.00 for each additional 1,000 square feet
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Gas Piping Permit

Per Outlet	\$60.00
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Cosmetic Water Meter Permit

Per Meter	\$650.00
Diagnostic Request	\$35.00

Demolition Permit

Per Lot	\$125.00
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Manufactured Home Permit

Per Dwelling Unit	\$325.00
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Irrigation Well Permit

Application and Inspection	\$150.00
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Swimming Pool Permit

Private Residence	\$100.00
Subdivisions/Multifamily	\$400.00

Land Disturbance Permit

1 Acre Development or Greater	\$40.00 per acre
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Fence Permit

Per Lot	\$125.00
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Sign Permit

Per Sign	\$25.00
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Subdivision and Recombination Plats

Two Lots and Less than One Acre	\$50.00
Greater than Two Lots, Greater than One Acre, Does Not Include New Public Infrastructure	\$100.00, plus \$10.00 per lot
Greater than Two Lots, Greater than One Acre, Does Include New Public Infrastructure	\$350.00, plus \$10.00 per lot

Recording Documents

Survey/Plat	\$25.00
Easement	\$50.00
Easement (Cross Reference)	\$50.00
Deed	\$25.00, plus \$5.00 for each additional page

Culvert Permit

Per Single Family Home	\$175.00
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Reinspection

First Reinspection	\$50.00
Second Reinspection	\$50.00
Third Reinspection	\$50.00

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Failure to Obtain Permit Penalty

Single Family Home	\$500.00
Renovations/Additions	\$250.00

Zoning Requests

Special Use Permit	\$120.00
Variance	\$120.00
Rezoning Request	\$250.00
Zoning Certification Letter	\$50.00

Engineering Inspection

Commercial projects and residential subdivision development will require inspections during the site development and construction phases. A fee will be assessed after each inspection. Inspections will include but are not limited to sewer main installation; pipe bedding and alignment; water pressure and chlorine testing; periodic roadbed inspections for soil, rock, and pavement; lift station start-up; pre-final and final inspections. Additional inspection fees will be charged when a reinspection is required.	\$300.00
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Water, Sewer, and Sanitation Rates

New Service Rates

Water	\$75.00
Sewer	\$75.00
Garbage	\$18.83

Residential Water Rates

First 2,000 Gallons	\$21.62
Per 1,000: For 2,001-5,000	\$3.83
Per 1,000: For 5,001-20,000	\$4.32
Per 1,000: For 20,001-30,000	\$6.08
Per 1,000: For 30,001-50,000	\$11.45
Per 1,000: For Over 50,000	\$17.19

School Water Rates

Per 40,000 Gallons	\$452.66
Per 1,000: For Over 40,000	\$3.43

Residential Sewer Rates

First 2,000 Gallons	\$33.71
Per 1,000: For 2,001-15,000	\$5.52
Per 1,000: For 15,001-20,000	\$6.22

School Sewer Rates

Per 40,000 Gallons	\$651.83
Per 1,000: For Over 40,000	\$4.94

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Impact Rates

Water Impact (3/4")	\$3,300.00
Sewer Impact (3/4")	\$4,500.00
Meter Fee	\$650.00
Administrative Fee	\$100.00

Sanitation Equipment Rates

Trash/Recycle Cart	\$18.83
Additional Trash Cart	\$6.28
Additional Recycle Cart	\$3.82

Commercial Water Rates

First 5,000 Gallons	\$38.32
Per 1,000: For 5,001-20,000	\$3.83
Per 1,000: For Over 20,001	\$4.32

Industrial Water Rates

Per 10,000 Gallons	\$61.75
Per 1,000: For 10,001-20,000	\$3.83
Per 1,000: For Over 20,000	\$4.32

Commercial Sewer Rates

First 5,000 Gallons	\$55.90
Per 1,000: For 5,001-20,000	\$5.52
Per 1,000: For Over 20,000	\$6.22

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Industrial Sewer Rates

First 10,000 Gallons	\$61.25
Per 1,000: For 10,001-20,000	\$3.83
Per 1,000: For Over 20,000	\$4.32

Reconnection Fee

Water/Sewer Reconnect	\$50.00
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Facility Rental Fees

Guyton Gymnasium	\$472.00/\$150.00 refundable deposit
Leisure Services Room	\$347.00/\$150.00 refundable deposit

Business License Fees

1-3 Employees	\$80.00
4-15 Employees	\$130.00
16-30 Employees	\$165.00

Administrative Fees

Fax	\$1.00 per page
Copies	\$0.25 per page
Returned Check Fee	\$40.00 per check

Open Records Fees

Administrative Cost (Retrieval, Redaction, etc.)	Prorated hourly salary of lowest paid fulltime employee (No cost for first 15 minutes)
Copies (Letter/Legal Size)	\$0.10 per page
USB Flash Drive	\$5.00 per device
DVD	\$2.00 per disc

Motorized Vehicle Permit Fee

Golf Cart	\$35.00
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Insurance License Fee

License	\$40.00
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Event Registration Fee

Sale Along the Trail	\$40.00 per space
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Alcohol License Fees

✓	License Class	License Description	Fee
	A1	Retail malt beverages, by package only	\$750
	A2	Retail wine, by package only	\$750
	A3	Retail malt beverages, and wine, by package only	\$1,000
	A4	Retail liquor, malt beverages, and wine, by package only	\$5,000
	B1	Consumption on-premises, liquor, malt beverages, and wine	\$1,250
	B2	Consumption on-premises, malt beverages and wine	\$1,000
	B3	Consumption on-premises, malt beverages only	\$750
	B4	Consumption on-premises, wine only	\$750
	C	Wholesale liquor	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	D	Wholesale malt beverages	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	E	Wholesale wine	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	F	Special Event Venue	\$500
	G	Distiller, brewer, or manufacturer	\$1,000
	H	Transfer license	\$200
	I	Private Club	\$500
	J	Temporary Special Event Permit	\$200
		Add-Ons	Fee
		Sunday sales permit, requires qualifying license (A1, A2, A3, B1, B2, B3, or B4)	\$150
		Application Type	Fee
		New application (License Classes A1-B4, F, G, H, I)	\$125
		New application (License Classes C-E)	\$25
		Renewal Application	\$25
		Sunday sales permit application	\$25
		Investigative fee	\$25